

**MINUTES
VILLAGE OF LAKE PARK
PARK AND RECREATION COMMISSION MEETING
3801 LAKE PARK ROAD, LAKE PARK, NC
MARCH 27, 2017**

Commission Members Present: David Cleveland, Fabian Szarko, Julian Mercer, Kevin Pimentel and Wil Ortiz.

Clerk: Cheri Clark

Call to Order: Mayor David Cleveland called the March 27, 2017 Parks and Recreation meeting to order.

Public Comments: There was no public comment. Mayor David Cleveland shared that a Boy Scout has reached out about an Eagle Scout Project in the Village of Lake Park. The proposed project is a nature trail with birdhouses.

Approval of Minutes: Wil Ortiz made the motion to adopt the February 27, 2017 P&R minutes and the March 11, 2017 Common Area Tour minutes as presented. Fabian Szarko seconded the motion. Vote – Unanimous.

Changes to the Agenda: Additions: 10. d. Pier Cupola, 10.e. Town Center Kiosk, 13. b. Future Pool Repairs. Fabian Szarko made the motion to approve the agenda as amended. Wil Ortiz seconded the motion. Vote – Unanimous.

Council Actions: Council approved in March the following:

1. Double Hammer Mulch and pine needles throughout the Village - \$13,500
2. Spring Flowers - \$1,500
3. Pool Membership Rates remain the same as 2016.

Budget Report: Mayor David Cleveland shared the following budget information:

1. Television Monitor for the rental room including installation - \$958.43
2. Carpet Cleaning & tile floor buffed and waxed - \$575.00
3. Hardwood Mulch - \$13,500
4. Barnett Park shrubs - \$720
5. Vintage Jade Distylium – Thirteen - \$665
6. Replace both Clock Tower timers - \$533
7. Pine Straw in Barnett Park - \$ 240

Events: Angie Figiel shared following information:

1. Spring Cleanup - May 6th – Eight people are currently signed up for the event.
2. Yoga in the Park – Twenty five to thirty people have expressed interest in participating. Angie is in the process of meeting with Yoga studios. Fabian Szarko made the motion

for P&R to host Yoga in Mathisen Square Park. Wil Ortiz seconded the motion. Vote – Unanimous.

3. Shred it Day – Records Reduction will come out to the Village for free from 9 to noon on a Saturday with a shredding truck. Looking at having the event on May 6th. Wil Ortiz made the motion for P&R to sponsor a Shredding Day in the Village. Julian Mercer seconded the motion. Vote – Unanimous.
4. Soccer Shots – starts Friday, March 31st at 4:30 in Founders Park.
5. Memorial Day Ceremony – The theme of the ceremony is “That Ragged Old Flag” by Johnny Cash. So far there are two speakers lined up, all of the flags, wreath for the ceremony and DJ confirmed. P&R decided to move the event to 10 am to 11am on May 29th.
6. Volunteer Data Base – The April newsletter will have an article requesting residents with different talents and interest, to get involved by volunteering.

Common Area Tour: Mayor David Cleveland shared that there are some projects that P&R may want to look at doing in this budget year since there is about \$15,000 in the budget that is not committed at this time.

1. The Community Center rental room needs new tables and the old ones can be used for outdoor events. Wil Ortiz made the motion to approve the purchase of 8 new six foot tables. Kevin Pimentel seconded the motion. Vote – Unanimous.
2. Pressure washing – The playgrounds, fishing pier (floor, ceiling and cupola), Founders Park gazebo, all the playgrounds and Community Center front porch. Wil Ortiz made the motion to approve up to \$1,500 for pressure washing. Fabian Szarko seconded the motion. Vote – Unanimous
3. Clock tower fountains - \$4,000 – fiberglass laminate (Permaglass) to resurface the fountains. Wil Ortiz made the motion to approve the Clock tower fountains resurfacing. Fabian Szarko seconded the motion. Vote – Unanimous.
4. Paint Mathisen Square gazebo, Founders Park gazebo and Lake Charles fishing pier cupola – South End Painting to provide a quote. Fabian Szarko made the motion to approve approximately \$3,000 for painting. Julian Mercer seconded the motion. Vote – Unanimous.
5. Kiosk – tabled until April.

Facilities: P&R discussed the following:

1. The trash can enclosure has been budgeted for 2017 – 2018 in the amount of \$6,000.
2. Pressure Washing – P&R has \$1,500 for spring cleaning in the 2016 – 2017 budget.
3. Clock Tower Fountains – P&R decided to fund this from the 2016 – 2017 budget.
4. Pier Cupola – P&R decided to have the repairs done in the 2016 - 2017 budget year.
5. Town Center Kiosk – working on repair quotes – tabled until April.

FY2017/2018 Budget: P&R discussed the proposed P&R 2017 – 2018 budget based upon the Common Area Tour, contract commitments and maintenance needs within the Village. After reviewing the budget P&R decided to:

1. Remove \$500 for tables in the Community Center Maintenance line item.
2. Add \$1,000 to the Seasonal Decorations line item to purchase additional Christmas lights.
3. Reduced Tree & Shrubbery additions - \$500.
4. Removed \$4,000 from Fountain Maintenance for resurfacing the fountains.
5. Removed \$1500 from Painting Founders Park Gazebo line item.

Landscaping: P&R is in the process of getting quotes for the Lake Park Road sidewalk.

The Russell Park Swing that was donated by the Lake Park Garden Club is receiving positive feedback from the community.

The spring mulch will be installed before the Girls on the Run event April 29th.

The trees behind Normandy Pond have been taken down. Lucas Landscaping has given us a price to remove the trees - \$1,000. Mayor David Cleveland plans to meet with Kiker Tree and get another quote on the removal of the trees. Fabian Szarko made a motion to approve the removal of the trees not to exceed \$1,000. Julian Mercer seconded the motion. Vote – Unanimous.

Barnett Park Ligustrums – Four of the Ligustrums are showing signs of wilt. Mayor David Cleveland has discussed his concerns about the shrubs with Lucas Landscaping.

The Meeting Street sidewalk plantings look good. P&R will continue to monitor their progress.

Mathisen Memorial: P&R has budgeted \$12,000 for the Mathisen Square Memorial. P&R will be discussing the memorial at the April meeting.

Pools: The four (4) tables for the pool have been delivered and we should receive a bill for the furniture in the next couple of weeks.

P&R has received estimates from CPM for future pool maintenance needs.

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| 1. Install new 7.5 EQ pump (Main Pool) | \$5,400 |
| 2. Install new 5hp Whisperflo pump | \$2,600 |
| 3. Install new Jandy Neverlube backwash valves | \$1,500 |
| 4. Install Paddock Evacuator Pump Room ventilation system | \$1,900 |
| 5. Main Pool Cover | \$9,500 |

P&R will budget \$11,400 for 2017 – 2018 for items 1 – 4 above. The pumps are original to the main pool and the expected life of the pumps are 7 to 8 years – our pumps are fourteen years old.

Ponds: Angie Figiel has researched muskrat trappers to address the muskrats in seven of the Village ponds. After meeting with three of the four trappers, checking insurance, permits and pricing, it is staff's recommendation that the Village use Song Dog Wildlife Management out of Mint Hill. The estimated cost of removal is \$3,200 for eight ponds. Because the muskrats are destroying the stormwater retention pond banks, funding to pay for the removal will come from Stormwater.

Vandalism: Banner Signs has provided a quote for two No Skate Boarding signs for the Mathisen Square gazebo - \$144.12 Wil Ortiz made the motion to approve the three signs. Julian Mercer seconded the motion. Vote – Unanimous.

Versailles Pond needs another pond identification sign on Alden Street - \$415.26. Wil Ortiz made the motion to approve the sign. Kevin Pimentel seconded the motion. Vote – Unanimous.

Priorities remaining for the 2016 – 2017 budget:

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| Pressure washing | \$1,500 |
| Paint both gazebos & cupola | \$3,000 |
| Removal of Normandy Pond trees | \$1,000 |
| Community Center Tables | \$ 500 |
| Tables for pool | \$1,000 |
| Clock tower fountains | \$4,000 |
| Sidewalk panel Community Center | \$ 400 |
| Total | \$11,400 |

Adjourn: Fabian Szarko made the motion to adjourn. Kevin Pimentel seconded the motion. Vote – Unanimous.

Respectfully Submitted,

Cheri Clark

Cheri Clark
Village Administrator

